UNITED ARAB EMIRATES
MINISTRY OF ENERGY & INFRASTRUCTURE

الإمارات العربية المتحدة
وزارة الطاقـــــة والبنيـــــة التحتيـــــة
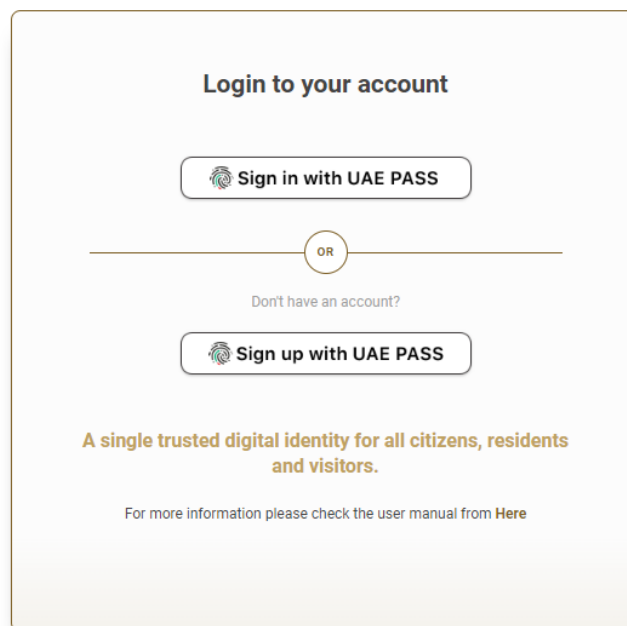
User Manual

Geological Film Purchase Request

V 1.1

2023

1. **Open MOEI website: https://www.moei.gov.ae**

2. **Click on "LOGIN" on the header**
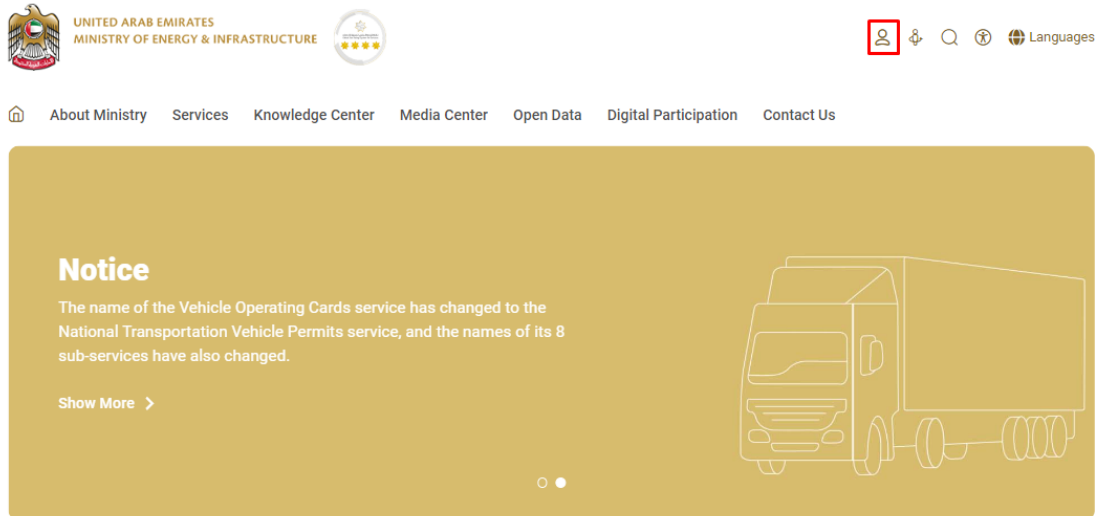
3. **Then it will redirect you to the Login page, you can login using UAE PASS.**

4. From the home page, go to "Services" tab, then choose "Geological Services".

5. From Services Page, choose the category "Geological Services".

6. Then select the needed service "Geological Film Purchase Request" , you can view the service Info or start the service immediately.

Services

Services

Search by a service keyword ...... 🔍 🎤

Request Status ⊘   My Favourites

🏠 Iskan bundle   🎧 E-Services Help   🕐 Proactive services   💶 Added value

- 🖳 Most used services
- 🍥 All Services
- ✦ Zayed Housing Program ⌄
- 🚌 Land Transport ⌄
- 🚢 Maritime Transport ⌄
- 🚉 Infrastructure Services ⌄
- 🌐 Geological Services ⌃
  - **Geological Services** (5)
  - Spatial and Geographical Data (1)
- 🖳 Inquiry Services ⌄

Geological Services	Geological Services	Geological Services
Geological Film Purchase Request	Geological Maps Purchase Request	Geological Studies Purchase Request
Geological Services	Geological Services	
Geophysical Studies Purchase Request	Issuing "To Whom it May Concern Letter" for Field Visit Permit to Geological...	

‹ Previous   1 of 1   Next ›   Total number of items : 5

7.   Add the required geological film to Cart by

- click "Details" button of each category

- Select reports that you want to purchase

- Enter the required quantity

- Click ' Add to Cart'

Home / Service

📄 Geological Film Purchase Request

Keyword

Option Type

Please Select ▾

[Search] [Reset Filters]

Film On U.A.E Geological Mapping

Range
AED 500.00

[∨ Show Options]

Quantity

Film on U.A.E Geological Mapping   AED 500.00   ☑ [1]   [View image]
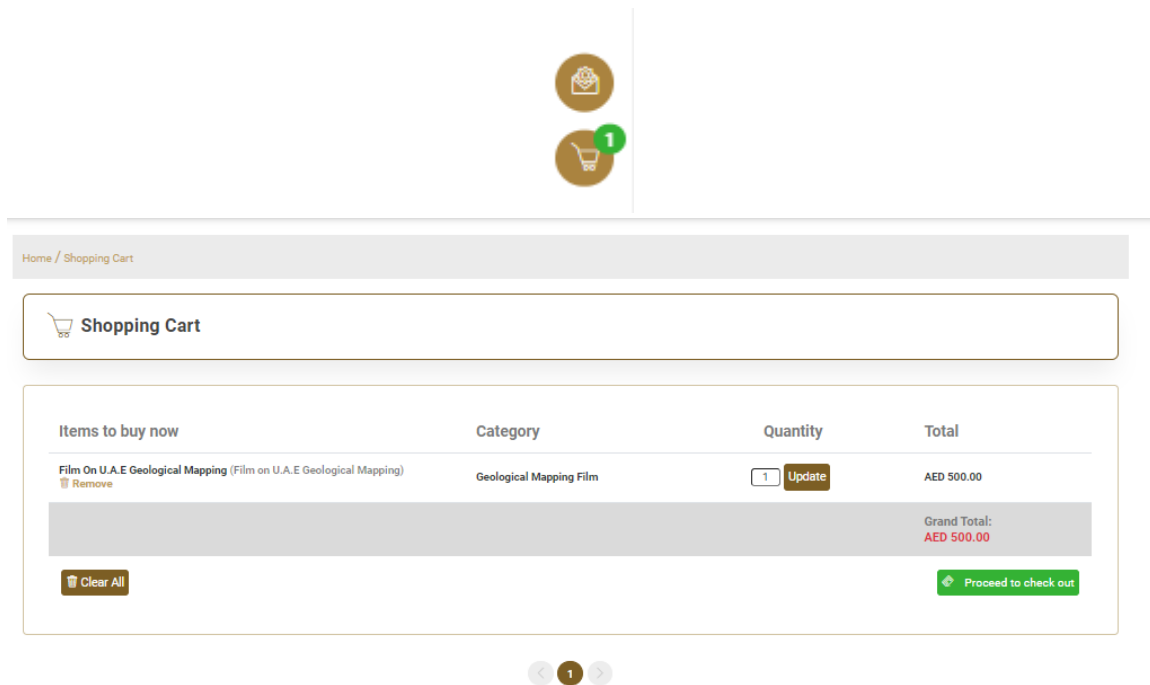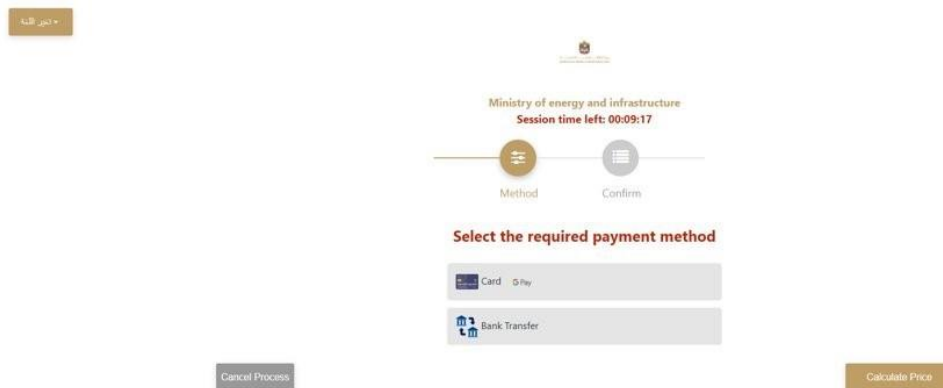
[+ Add to cart]

✓

Product added to cart

[Ok]

8. the items will be added to the cart, please click on cart icon and click "Proceed to checkout" for the payment

9. You will be redirected to payment gateway to complete your payment process. Select the payment method from the list.

10. Payment details will appear, please click on "Proceed with Payment" button to go to next step

Ministry of energy and infrastructure
Session time left: 00:08:36

Method   Confirm

Description	Amount	Tax Amount (AED)	Quantity	Total With Tax Amount
Compensation for damage to federal roads	100 AED	0.00 AED	1	100 AED
Total				100 AED

Request Fees

Description	Amount	Tax Amount (AED)	Total With Tax Amount
Card Charges	0.68 AED	0.03 AED	0.71 AED
Total			0.71 AED

Total Tax	0.03 AED
Total Amount	100.71 AED

Cancel Process   Change Payment Method   Proceed With Payment

11. Add Card details and click on "I agree to Terms & Conditions" , then click on "Pay Now" button

Ministry of energy and infrastructure
Total Payment: 100.71 AED
Session time left: 00:07:33

G Pay

Cardholder Name

Cardholder Name

Card Number

XXXX XXXX XXXX XXXX

Month	Year	CVV
Month	Year	***

☐ I agree to **Terms&Conditions**

Pay Now

Cancel Process

Change Payment Method

12. The following Message will appear upon successful payment:

Home / Service /

Payment - Deletion Request for national pleasure boat

Payment Completed Successfully!

We have already received your payment and your application will be reviewed. You will be notified soon on your application status
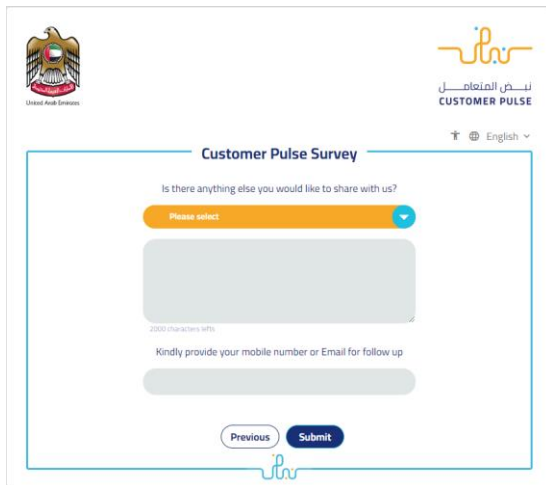
Receipt Number	265918189947239273	Payment Date	Thu, 08 Jun 2023 11:01
Application Number	A0040014E3080623	Application Date	Thu, 08 Jun 2023 10:49

Amount	AED 100
Fees	AED 0.71
Total Payment	AED 100.71

BACK TO MY APPLICATIONS   BACK TO DASHBOARD

13. Your reference number for the request will be displayed on the ministry website page once the payment is successfully completed.

14. hard copy (CD) of the Film will be delivered via shipping companies.

15. Fill the satisfaction survey about the eService, when the following pop-up shows up:
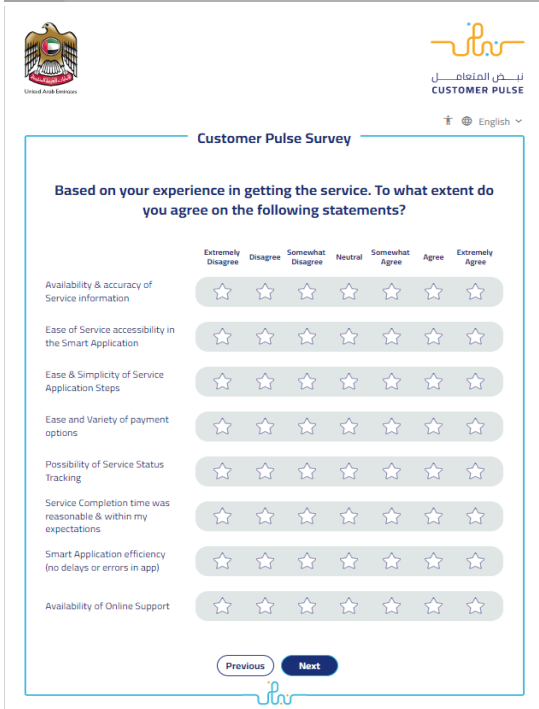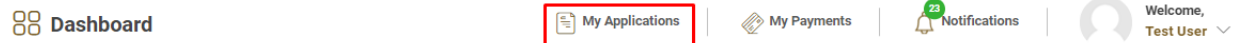
17. you can also view and download the certificate from the end user dashboard through Request Status boxes Or My Application:

<u>My Application/My Payment:</u>

    a.   **Click on the My Application as shown in the image below**

    b.   **for searching/filtering the requests based on Reference Number/Request Date/Service Name/Request Status:**

My Applications

Services by Category

| Maritime Transport Services ▾ |

Service

| Please Select ▾ |

My Company

| Please Select ▾ |

Company PRO

| Please Select ▾ |

Application Status

| Please Select ▾ |

Keyword (Reference Number)

| |

☐ Use Date Range

Search   **Reset Filters**